



**KANSAS ENVIRONMENTAL HEALTH ASSOCIATION**  
State affiliate of the National Environmental Health  
Association (NEHA) and the International Association of Food  
Protection

**Kansas Environmental Health Association**  
**Sirloin Stockade-Hutchinson, KS**  
**November 29, 2007**

Those in attendance: Scott Selee, President; Roger Daniels, 1<sup>st</sup> Vice President; Keena Privat, 2<sup>nd</sup> Vice President; Greg Willis, Treasurer; Jerry McNamar, At-Large; Levi Beaver, Environmental Chair; Bronson Farmer, Past President and Marlene Stamm, Secretary.

It was noted that Jerry's name had been omitted from last meeting minutes under those in attendance. Roger moved to accept minutes as corrected, Levi seconded. Motion carried.

**Treasurer's Report-** Greg reported an account balance of \$11,289.72. Greg stated that KDHE had paid for their conference hotel bills. IRS requested that a form 990EZ be filed yearly starting in 2008. Roger moved to accept report as given and Bronson seconded. Motion carried.

**BOARD REPORTS-**

**Past President-**Bronson stated the NEHA conference is coming up and that KEHA is required to have a representative there. It is in Tucson, Arizona in June, 2008. Further discussion was made that Scott will need to determine costs and bring back to board to determine KEHA's contribution.

**President-**No report

**1<sup>st</sup> Vice President-**Roger reported that the fall conference is tentatively set for Manhattan. Possible speakers were discussed. The dates for this conference will be around October 7-10. Spring Conference general information was discussed and it will be scheduled for around 17-18<sup>th</sup> or 24-25<sup>th</sup> of April.



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**2<sup>nd</sup> Vice President**-Keena asked what the timeline is for the newsletter. Per By-laws it was determined that it must be sent six weeks before conference. Scholarship qualifications and guidelines were discussed and an update is needed.

**Treasurer's Report**-No further report

**Secretary**-No report

**Environmental Section**-No report

**Food Section**-Not present

**At Large Section**- Jerry discussed an association brochure. He asked that all board members send him information for discussion at the next board meeting. Roger moved to give the membership chair, Katherine Robnett, the authority to develop a membership card, purchase necessary supplies and mail to all members. Marlene seconded the motion. Motion carried. Jerry moved to appoint John Stark to the Homeland Security Council. Marlene seconded. Motion carried. Jerry further discussed computer software programs for the board's consideration. No action taken. Jerry further stated that the Homeland Security Grant has around \$4,000.00 left. Bronson moved to have Jerry purchase Disaster Field Manuals with these funds. Marlene seconded the motion. Motion carried.

**OLD BUSINESS-**

Marlene moved that Scott and Jerry represent KEHA and meet with Joe Bryan, KDHE Environmental Health Director. Bronson seconded. Motion carried. General discussion was made of possible meeting topics.

**NEW BUSINESS-**

Scott brought up that the KEHA website needs updated. Marlene volunteered to submit the new board contact information. Bronson volunteered to organize future website updates.

Next meeting will be Thursday, February 7, 2007 at Sirloin Stockade at 10:00 a.m.

Roger moved to adjourn. Bronson seconded. Meeting adjourned.



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