



## **Kansas Environmental Health Association**

State affiliate of the National Environmental Health Association (NEHA) and the International Association of Food Protection (IAFP)

### **KANSAS ENVIRONMENTAL HEALTH ASSOCIATION October 8, 2004 BOARD MEETING**

Those in attendance were: Mike Kopf- President, Tom Morey- 1<sup>st</sup> Vice President, Bronson Farmer- 2<sup>nd</sup> Vice President, Karen Purvis- Past President, Darcy Basye- Food Chair, Scott Schwinn- Environmental Chair, Jerry McNamar-At Large Chair, Greg Willis- Treasurer and Cyndra Kastens - Secretary.

Mike opened the meeting. Cyndra presented the minutes from the September 16<sup>th</sup> meeting. Karen moved to accept the minutes. Tom 2<sup>nd</sup>ed. Motion passed.

#### **BOARD REPORTS:**

**President:** No report.

**1<sup>st</sup> Vice President:** Tom will get in touch with KPHA for Fall 2005 Conference. He is still taking recommendations at this time for the spring conference location. Tentatively looking at the end of April. Tom will update the electronic membership list with the changes reported at the conference and get that to Bronson and Cyndra.

**2<sup>nd</sup> Vice President:** No report.

**Past President:** Karen noted that we need to make updates to the website with the new board member info. She has the forms necessary to change the IAFP and NEHA contacts, she will get them to Mike.

**Environmental Section:** Scott will be working with Judy and Dennis on the environment paper for the LEP Program. They will submit a draft copy to the board for additional comment. Darcy recommended finding a method to allow other LEP to provide comment as well.

**Food Section:** No report.

**At-Large:** Jerry noted that it would be a good idea for members to start collecting various info/training they come across to place on the TRAIN Website. Tom mentioned that EPA has a lot of training opportunities already out there online, he will try to collect some of that.

**Secretary:** Nothing at this time.

**OLD BUSINESS:** Greg noted the need to address the motion made at the business meeting to have the board review the bylaws and remove the requirement for the association to review the budget annually. The board discussed the appropriate procedure. The board members will each review the by-laws by the next meeting and discuss the issue again.

**NEW BUSINESS:** Scott reported that there has been an interest in having some shirts printed up. The board discussed this. Scott and Bronson will get some cost estimates together and report back.

Mike reported no negative comments being received at the fall conference.

Bronson inquired as to how we want to initiate the quarterly meetings with the Secretary of KDHE. Mike will draft a letter to Sec. Bremby accepting his invitation and requesting his preference as to how these quarterly meetings should take place.

Greg reported the conference expenses: \$10,852.00. Conference income: \$ 9,520.00

The next meeting date will be January 12<sup>th</sup>, 2005 in Salina, KDHE Dist. Office @ 10:00.

Meeting adjourned.

*Note: Next meeting date later amended via email:*

Next Mtg Date: January 11<sup>th</sup>, 10:00, Salina KDHE Dist. Office