



**KAS EXECUTIVE BOARD MEETING
HOLIDOME MANAHTTAN, KS
AUGUST 7, 2002
10:00 AM**

The meeting was called to order by president Steve Johnson. Those in attendance were: Steve Johnson, Angela Kohls, Scott Schwinn, Greg Willis, Richard Ziesenis and Tim Wagner.

The meeting agenda was moved around so that the conference report was taken first and facilities arrangements could be discussed with motel staff that was present. Angela Kohls began by presenting the agenda as it is at this time, overall it is completed however there are still a few time slots open that will need to be filled. Angela is looking at several possible speakers, someone from the Dept. of Ag and pesticides. Possibly someone from the brewing industry, there is a micro brewery in town and/or Fields of Fair Winery. Also possibly, a West Nile update. Those time slots will need to be filled prior to August 19, 2002, that is when the newsletters will go out.

Members of the Holidayome were present to discuss meals and room accommodations. The Holidayome will reserve a block of rooms for KAS members. This block will be reserved until September 8, 2002. They can still get a room after that date however it may not be around the rooms that were blocked. A reservation may be canceled up to 6:00 pm the day of check-in. After touring where the hospitality suite will be it was decided to put the block of rooms around it.

The first meal will be supper Oct 8, 2002, and it will be the pork chop meal. Pork chops prepared by Ken Robertson and the set up and remainder of the meal to be prepared by the motel. August 9, 2002 lunch was decided that it would be a buffet, The Prairie Deli, at \$18.00/head plus taxes and gratuity. The banquet options are either a buffet or plated dinner. It was decided that a buffet dinner would fit the membership better and it was decided to go with the Kansas Cookout for that, at \$27.00/head plus taxes and gratuity. A continental breakfast was also chosen at \$7.95/head plus taxes and gratuity, times 2 for two days. For breaks will add items to the breakfast, which will include cookies. Morning drinks will be water, juices and coffee. On the 8th just beverages for the afternoon break. On the 9th the morning break will be refill of breakfast items and cookies and the afternoon break will be chips, popcorn, and peanuts with drinks to be lemonade, iced tea, water and coffee. The morning break on the 10th will be add to the breakfast with bagels and fruit. The conference will end at noon on the 10th and the restaurant will be available to those who want to eat there before departing.

The board then toured the facilities to see where meetings, meals, silent auction and hospitality suite would be located. Facilities will cost \$125.00/day for any number of rooms used.

Tim Wagner presented the meeting minutes from the Spring Conference post conference meeting. The minutes were taken by Monica McClure, since Tim could not attend. A motion to accept the minutes as presented was made by Steve Johnson, 2nded by Angela Kohls. Motion passed. At the post conference meeting the minutes from the April 24, 2002 meeting were not approved. At this time the minutes were presented and a motion to accept as presented was made by Angela Kohls, 2nded by Scott Schwinn. Motion passed. Tim presented a plaque that KAS received from IAFP for largest percentage increase in membership.

Greg Willis presented the treasurer's report: A hard copy was provided to the secretary for the minutes. The scholarship has been paid to the winner, Amy Lynn Johnston, she and her family have been asked to be at the abnquet for a presentation. Greg also reported that last years winner is currently an intern at KDHE's Hays office. The scholarship CD's come due pretty quick and will be combined into one. They are currently at 2.5%. Greg is looking to see what he can get at this time probably not to good this year. A motion was made by Angela Kohls to accept the treasurer's report as written, 2nded by Tim Wagner. Motion passed.

A discussion was then held as to conference costs and what the conference registration should be. After looking at all of the costs it was decided to have the same fee as last year of \$110.00 and a \$10.00 late fee. The room rate is going to be \$69.00.night.

Richard Ziesenis reported for the general section. At this time there was no report. Steve commented that JCCS had to sign a contract with NEHA in order to offer the test. The new chair of JCCS is Roger Harmon with Johnson County. He will be asked to speak at the conference regarding reciprocity. If there is going to be an exam offered the date needs to be in the newsletter. Some discussion as to what to do with KAS/NEHA contract since JCCS has a contract with NEHA.

Food Section no report since Darcy Bayse was not available. However Greg and Angela stated that they now have backing for fines and closings, due to a post legislative audit.

At large Section. Scott Schwinn no report.

Newsletter report from Steve Johnson since Monica McClure has moved out of state. Monica had started on the newsletter and she will send it to Angela. Angela does not have time to get it printed and mailed out, so someone will need to do this. Scott volunteered to get the newsletter out this time. Tim will get labels to Scott and everyone that has information to go in the newsletter will need to get it to Scott. Registration information that needs to go in the newsletter is identical to last year. Registration by September 20, 2002, after that date a late fee. Also membership dues are due.

Presidents report by Steve. He attended the NEHA conference and thought it was very good. The main track for the conference was bio-terrorism. He appreciated the opportunity to go and now there will be a question as to who would go next year.

Old business: The issue of a student membership and bylaws change was discussed. According to current bylaws, the membership has to be notified within 60 days of the meeting of a proposed change and then notified within 10 days of the change. Steve

presented a version of the change to the bylaws and a motion to amend as stated was made by Tim, 2nded by Angela. Motion passed.

The next item was a KAS web page. Steve had talked with Jeff Coen with KDHE regarding his ability to construct a web page for KAS. He would be willing to construct a web page for \$600 to \$700. He is willing to upgrade the system for an hourly fee. He will not be a web master for us we would have to find a web master. A motion was made by Scott to contract with him, 2nded by Richard. Motion passed.

New Buisness: Discussion was held regarding the possibility of more scholarships, Melissa had 2 more good candidates. The decision was made to not give anymore scholarships until the CDs are returning better rates and to see how the membership does this year with LEP cutbacks.

Other business. Scott has ordered the plaques. Steve will set the agenda for the business meeting at the conference. Angela stated that the chamber of commerce might put together packets for us. Scott will serve as sergeant at arms for the business meeting. Ernie will be contacted regarding a promotional item for the conference attendees. There being no further business the meeting was adjourned.