



Kansas Environmental Health Association

State affiliate of the National Environmental Health Association (NEHA) and the International Association of Food Protection (IAFP)

KANSAS ENVIRONMENTAL HEALTH ASSOCIATION January 11, 2005 BOARD MEETING

Those in attendance were: Mike Kopf- President, Bronson Farmer- 2nd Vice President, Karen Purvis- Past President, Darcy Basye- Food Chair, Jerry McNamar-At Large Chair, and Greg Willis- Treasurer.

Mike called the meeting to order and presented the minutes from the October 8th meeting. Greg moved to accept the minutes with corrected spelling of Darcy Basye and Scott Schwinn names under those in attendance. Karen 2nded. Motion passed.

BOARD REPORTS:

Treasurer: Greg discussed the profit made during the 2004 fall conference and stressed the need to keep the balance below \$25,000 to maintain our exempt status. The following solutions were proposed to deal with the excess bank balance.

Greg discussed the possibility of reducing membership fees to \$5.

Jerry proposed purchasing a KEHA shirt for all members.

Greg also stated that the scholarship recipient had not cashed the check yet.

Mike stated he would contact Melissa to have her contact recipient.

President: No report.

1st Vice President: Mike reported that Tom has selected Rock Springs as the location for the spring conference on April 28,29. Jerry stated his concern with the 29th being the end of the month and payday falling on that date.

2nd Vice President: Bronson stated that he would be sending out an e-mail request for submission of newsletter items. Greg asked for a copy of the registration sheet to proof read prior to sending out the newsletter. Jerry inquired to the possible theme of the spring conference. Karen stated that at the spring conference we try to utilize local speakers.

Past President: Karen noted that we need to make updates to the website with information concerning conferences, trainings, and news. It was discussed that the more training and conference information that is included on the website the better.

Environmental Section: Mike reported that Scott presented the letter for the LEPP position. A copy of the letter that was presented to Secretary Bremby was furnished to all in attendance for review. Mike and Karen discussed the meeting with Secretary Bremby and his support of the LEPP.

Food Section: Darcy reported that current happenings included the Fall Secretaries food Safety initiative and the FDA HACCP trainings that took place in Topeka during December. Darcy also mentioned the Win Wam computer training with KDA's inspection software. Jerry suggested that a speaker on cleaning and sanitizing from the National Soap and Detergent industry or other agency such as NSF present on mechanics of different types of detergents and sanitizers. Darcy suggested that Cindy Kunkel present her Olympic inspection program.

At-Large: Jerry noted the need to address environmental issues statewide by developing an assessment tool to identify areas of need and allow KEHA to take a leading position. Jerry will try to find another state that currently has an instrument to measure environmental health issues and report back to the board. Greg discussed that we may implement a session at the spring conference to brainstorm with sanitarians.

Secretary: No Report.

OLD BUSINESS: Greg made the motion that we amend the bylaws of article 8 section 2 C to strike "including adoption of annual budget". Motion died with lack of second.

The board discussed and reviewed the bylaws. It was determined that it was not necessary to bring the budget to the annual meeting. Darcy suggested that the budget be included in the registration packet.

NEW BUSINESS: Mike inquired that we should have only one or two representatives to submit information to the web service. It was discussed to use Bronson as the person to submit this info.

Mike requested information on reimbursement for travel to NEHA or IAFF. Registration will be paid, and other items are on a case-by-case basis.

The drafted letter on professional registration was distributed to all in attendance for review. After review, Mike will make adjustments suggested and resend to board for another review prior to presenting to Sec. Bremby for signature. Distribution of the letter was discussed and will be thought about until next board meeting.

Discussed shirts and decided on colors to emblem #2.

The next meeting date will be March 8th, 2005 in Salina, KDHE Dist. Office @ 10:00.

Motion to adjourn Karen, Bronson second.
Meeting adjourned.